

**DODGE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING
October 2, 2015**

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Darrell Pollesch
Lisa Derr – absent
Larry Bischoff
Larry Schraufnagel - Excused

Also Present: James Mielke, County Administrator; Joseph Sciascia, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Dale Schmidt, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Steven Seim, Family Court Commissioner; Amy Booher, Human Services; Barb Brandt, Br. 4 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

Approval of Agenda and Allow for Deviation: Motion made by Pollesch to approve Agenda and to allow for deviation; second by Bischoff. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Pollesch to approve Minutes of September 4, 2015; second by Bischoff. Motion carried.

Communications: None

Announcements: Chairperson Miller reported that she attended 3 sessions at the recent WCA conference, and that she has also been attending the Sheriff's Citizen Academy.

Circuit Court/Judge's Report: No report.

Clerk of Courts Report: Lynn Hron reported that there is a group from Outagamie County in the building today and she expects another group in a couple of weeks regarding efilng and paperless files.

Child Support Report: No report

District Attorney Report: No agenda items for this meeting – they are currently going through the budget process.

Medical Examiner Report: ME Schoebel reviewed his 6 month budget at this meeting as he had had to leave early last month. The September numbers have not been entered yet. He reported that the increase in cremation fees is helping keep his department within budget. Autopsies continue to be the largest line item.

The ME gave to the Committee his quarterly caseload report, activities being up again and cremation exams up. Autopsy numbers are also slightly higher than this time last year. He also

informed the Committee the typical breakdown of causes of death in autopsied cases and that correctly determining the causes of death is extremely important.

Sheriff Office Report: Sheriff Schmidt updated the Committee that the Citizen's Academy is going well.

The Sheriff gave a PowerPoint presentation regarding the Records Management RFP results and the proposals that will be made in the future. This is a time sensitive matter and important because it is the 911 system. The goals going forward are to have a county-wide management system stability as the Sheriff's Office is still having problems with freeze-ups, operational efficiency for all employees, it needs to be user friendly, and there needs to be adequate support that is both efficient and fast. Cost to the County is another main consideration.

The Sheriff advised the Committee that 3 proposals have been received and there were demonstrations of each system. He gave details of each proposal including the total anticipated cost and the support for each program that would be anticipated from each vendor.

New World was one of the vendors that is the current software system being used. The Sheriff reported that a recent upgrade still didn't fix the system.

Pro-Phoenix was another vendor, and although it works well in Walworth County, it was not felt this system would work well for Dodge County.

Spillman was the other vendor. It was the unanimous opinion that this system was the right fit for Dodge County. There would be a transition committee formed to make sure there is a smooth transition that would include the IT Department and other Police Departments of the County. Upgrades would be included in the cost for this system. It would be acquired on a lease-to-own proposal. Costs would be divided over three years with no interest. Spillman has also agreed to waive software costs of all local law enforcement agencies. The go live date for this conversion would be January, 2018 and the Sheriff stated the financial requirements to obtain the system. The Spillman system would also be compatible with the FBI crime reporting standards.

This proposal for conversation will be taken to the Committee for action next month. IT agrees that this Spillman is the best system to go with. There will be a contract reviewed by IT, the Sheriff's Office, and Corporation Counsel Office. While the Sheriff does not want to spend the money for this, he feels it is the best interest of the County.

The Committee thanked Sheriff Schmidt for his presentation.

The next item to come before the Committee was a resolution to create a Crime Prevention Funding Board in Dodge County. The Sheriff explained that for every misdemeanor and felony conviction, \$20.00 would be an additional cost that would go into this Fund. The Sheriff explained different uses for this Fund and who would operate it. The District Attorney made statements regarding ethics and technical issues. The Clerk of Courts explained that her office would be responsible for collection although the funds raised would be turned over to the County Treasurer. The Judges have not discussed this proposal yet. Pollesch moved to approve this resolution with a second by Bischoff. There was no further discussion and the motion carried. There was a question as where the \$20.00 cost could be assessed by the date of the offense or the date of conviction.

A further resolution regarding a radio system for a Communication Center Annex went before the Committee. Scott Smith gave the presentation regarding this project and gave the

background for the 911 communication center. The Sheriff's Office currently shares the Mobile Command Center trailer with Emergency Management. In the case of emergency evacuation this trailer is not sufficient to run the County's 911 system and a back-up emergency communication center that is permanent is desirable. Discussions have taken place between Emergency Management and the communications staff. Scott informed the Committee that Motorola has a plan available for an internet based system as opposed to the current analog system. The current 2005 system is stable and should be good for another 6 or 7 years. For a communications annex, the proposal is for a two position console and the price would be approximately \$90,000. Thought has been given to have this annex be situated in the City of Beaver Dam as the building's infrastructure could support it, staff reside there and it would only take about 10 minutes to move staff there in the event of an evacuation of the regular dispatch center. Currently 911 calls would be routed to Fond du Lac in the event of an emergency.

A Communications Annex would be unmanned unless there was an emergency but would be used for training.

The funding for the purchase of radio system for the Annex would come from Law Enforcement Fund dollars.

Other business: Informational presentation by Bob Barrington from the District Attorney Office with an overview of Juvenile Justice. He was joined by Amy Booher, who is the Child and Adolescent Services Supervisor in the Human Services and Health Department. Bob explained that his office prosecutes three types of cases – 1) criminal, where the interest is in punishment, 2) traffic, and 3) juvenile where the goal is to fix a problem before the juvenile reaches adulthood.

Dodge County pays for juveniles that are in residential treatment. While in Dodge County, although the number of juveniles in the system is down, those still being served have significant needs. They reported that of the 205 cases Human Services has seen, 64 cases were referred to the District Attorney's Office. They work with juveniles directly even if the cases are not referred for prosecution.

Bob informed the Committee of the ages of juveniles and where in the system a crime might fall because of their age and the severity of the offense. He also pointed out the strict time limits that govern juvenile cases. He explained how plans are formulated for a juvenile and how the terminology is different in juvenile cases as compared to the adult criminal system.

Next Meeting: Friday, November 6, 2015 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Motion by Pollesch to adjourn meeting; second by Bischoff. Motion carried. Meeting adjourned at 9:40 a.m..

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Larry M. Bischoff, Secretary

Barbara N. Brandt, Recording Secretary

Dodge County Law Enforcement Committee

October 22, 2015 – 6:00 p.m.
Administration Building – Juneau, WI

The Law Enforcement Committee meeting was called to order by Chair MaryAnn Miller at 6:00 p.m. Roll call was taken and a quorum established. In attendance were: Committee members: MaryAnn Miller, Darrell Pollesch, and Larry Bischoff. Committee members Lisa Derr and Larry Schraufnagel were excused.

Also present: County Clerk Karen J. Gibson, Sheriff Dale Schmidt, Chief Deputy Sheriff Scott Smith, Information Technology Director Ruth Otto, and Watertown Daily Times Reporter Becky Vosters.

Chair Miller certified the meeting was in compliance with the requirements of Wisconsin's open meetings law.

Sheriff Schmidt provided an oral report to the Committee regarding an amendment to Resolution 15-47 and the funding for the new radio communications equipment. The original resolution did not identify the correct accounts for the funding of the new radio communications equipment. Motion by Bischoff seconded by Pollesch to approve an amendment to Resolution 15-47 changing the funding for the radio communications equipment. Motion carried

Sheriff Schmidt provided an oral report to the Committee regarding the Resolution Authorizing the Purchase from Spillman Technologies, Salt Lake City, Utah, of computer hardware, computer software, maintenance services, and support services at a total cost of \$1,059,287. The Spillman Technologies product would replace New World. Sheriff Schmidt reported Spillman Technologies has agreed to waive the maintenance fee for the first year saving Dodge County approximately \$100,000. He further reported the contract negotiations are close to be complete and Spillman Technologies personnel have been invited to attend the November 10, 2015 County Board meeting. Information Technology Director, Ruth Otto commented on the current system versus Spillman Technologies and Spillman will be a positive move for Dodge County. Supervisor Bischoff questioned whether or not Joyce Fiacco, Director of the Land Resources and Parks Department had been included in discussions regarding Spillman. Ms. Otto and Sheriff Schmidt reported that the Land Resources and Parks Department is aware of the change and they are in favor of it and the Land Resources and Parks systems will integrate with Spillman. Chief Deputy Sheriff Smith commented on surrounding counties that use Spillman Technologies are happy with the product. Motion by Bischoff seconded by Pollesch to approve and forward to the County Board for consideration at its November 10, 2015 meeting a Resolution to authorize the purchase from Spillman Technologies, Salt Lake City, Utah, of computer hardware, computer software, maintenance services, and support services at a total cost of \$1,059,287. Motion carried.

Chair Miller announced the next Law Enforcement Committee meeting will be held at 8:00 a.m. on November 6, 2015. Being no further business, a motion to adjourn was made by Pollesch seconded by Bischoff to adjourn at 6:09 p.m. Motion carried.

Respectfully submitted,

Larry Bischoff, Secretary

2014

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Actual contract inmate days x days in a month	7039	6134	6803	8250	8525	8250	8912	8376	7267	7122	6457	7192
Budgeted contract inmate days (235) x days in a month	7285	6580	7285	7050	7285	7050	7285	7285	7050	7285	7050	7285
DIFFERENCE	-246	-446	-482	-662	671	1611	1627	1091	217	-163	-593	-93
Contract inmate days <u>OVER</u> budgeted amount												
Contract inmate days <u>UNDER</u> budgeted amount												
DIFFERENCE												

2532 x \$75.00 a day = \$189,900 revenue positive revenue

2015

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	Fed Contract Bed Revenue
Actual contract inmate days x days in a month	6753	5786	7350	7221	7526	6899	6774	6738	6170	
	224	213	239	244	248	237	223	222	205	\$4,591,275
Budgeted contract inmate days (240) x days in a month	7440	6720	7440	7200	7440	7200	7440	7440	7200	\$4,914,000
DIFFERENCE	-687	-934	-90	21	126	-301	-666	-702	-1,030	(\$322,725.00)
Contract inmate days <u>OVER</u> budgeted amount										
Contract inmate days <u>UNDER</u> budgeted amount										
DIFFERENCE										

Fed Transport Revenue	2015 Actual	2015 Sept
	\$621,606.00	\$728,250.00
		(\$106,644.00)

225 Avg Pop 2015 thru Sept

RESOLUTION NO. _____

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Law Enforcement Committee and the Dodge County Information Technology Committee have determined that it is necessary to purchase computer hardware, computer software, maintenance services, and support services, for the purposes of upgrading the existing secured electronics systems in the Dodge County Detention Facility and in the Dodge County Justice Facility (secured electronics project); and,

WHEREAS, Mead & Hundt of Wauwatosa, Wisconsin, on behalf of Dodge County, has solicited bids for the secured electronics project and has received three bids; and,

WHEREAS, the bid documents are on file in the Office of the Dodge County Clerk and may be reviewed there during normal business hours; and,

WHEREAS, Elmstar Electric Corporation, 800 E. Line Road, Kaukauna, Wisconsin, submitted the bid most favorable to Dodge County for the completion of the secured electronics project, in the amount of \$1,691,135; and,

WHEREAS, in conjunction to the base bid of \$1,691,135, additional project-related costs, specifically, Construction Contingency, Owner Purchases/Expenses, and Bid Alternate No. 3, are estimated at \$640,115, for a total project cost of \$2,331,250 (see Exhibit "A" *Project Cost Itemization*, attached hereto); and,

WHEREAS, there are funds available in the 2016 Budget of the Dodge County Sheriff's Office in Business Unit 2061, Jail, Account No. .5822, Buildings, and sufficient to pay the costs of completion of the secured electronics project;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby:

1. Authorizes and directs the Dodge County Law Enforcement Committee and the Dodge County Information Technology Committee to proceed forthwith to take all actions necessary to complete the secured electronics project; and,
2. Approves and accepts the base bid for the completion of the secured electronics project which has been submitted by Elmstar Electric Corporation, 800 E. Line Road, Kaukauna, Wisconsin, in the amount of \$1,691,135; and,

BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk, after January 1, 2016, of invoices properly approved by the Dodge County Sheriff in a total amount not to exceed \$2,331,250, representing the costs of completion of the secured electronics project, the County Clerk is hereby authorized to issue orders upon the Dodge County Treasurer for payment of such invoices, and that funds for payment of such invoices shall be taken from Business Unit 2061, Jail, Account No. .5822, Buildings.

All of which is respectfully submitted this 15th day of December, 2015.

Dodge County Law Enforcement Committee:

MaryAnn Miller

Darrell Pollesch

Larry Bischoff

Larry Schraufnagel

Lisa Derr

Dodge County Information Technology Committee:

Donna Maly

Mary J. Bobholz

Jeffry Duchac

Janice K. Bobholz

James Houchin

FISCAL NOTE:

Is the referenced expenditure included in the adopted
2016 Budget? _____ Yes or _____ No

Fiscal Impact on the adopted 2016 Budget:
\$ _____

Fiscal Impact reviewed by the Dodge County Finance
Committee on _____, 2015.

David Frohling, Chairman
Dodge County Finance Committee

Vote by Finance Committee Members to Recommend Approval of this Resolution:

David Frohling: _____ Aye _____ No _____ Abstain _____ Absent from Meeting

Wayne Uttke: _____ Aye _____ No _____ Abstain _____ Absent from Meeting

Phillip Gohr: _____ Aye _____ No _____ Abstain _____ Absent from Meeting

Gerald Adelmeyer: _____ Aye _____ No _____ Abstain _____ Absent from Meeting

Thomas J. Schaefer: _____ Aye _____ No _____ Abstain _____ Absent from Meeting

PROJECT COST ITEMIZATION

December 15, 2015

Construction/Owner's Cost Itemization

• Base Construction Contract.....	\$1,691,135
• Construction Contingency..... (13% (rounded) of Base Construction Contract Amount)	\$ 219,568
• Bid Alternate No. 3 (run Cable Conduit-Jail).....	\$ 13,149
• Owner Purchases/Expenses..... (See <i>Details Of Owner Purchases/Expenses</i> set forth below)	<u>\$ 407,398</u>
Project Total.....	\$2,331,250

Details Of Owner Purchases/Expenses

• Mead & Hundt Fees for Consulting Services – Construction Phase.....	\$ 18,500
• Video Storage Year One Conditional Sale Agreement Payment.....	\$245,000
• Uninterruptible Power Supply Unit.....	\$ 43,148
• Licenses for Video Management System for Cameras – Detention Facility	\$ 35,750
• Network Switches and Patch Panels.....	\$ 35,000
• X-Ray Machine – Lobby of Justice Facility.....	<u>\$ 30,000</u>
Total of Owner Purchases/Expenses.....	\$407,398